Teacher Guide
Unit 4—Business Management
Preparing for the Visit Activity, pages 53-54

Your simulation is 4 hours or longer. Your students will earn two paychecks and take two breaks. The first paycheck will be taken to the bank for deposit and $2.00 requested in cash back. The second paycheck will be direct deposited. Students will be able to withdrawal additional cash from the bank during their breaks or may shop with checks and debit card.

While completing the **Preparing for the Visit** activity, as part of the Business Management unit, you will be instructing the students to prepare their checkbooks for the visit to *JA BizTown*. Please use these provided illustrations as the examples of how their checkbooks should look.

Savings checks are now optional. Do not have your students pre-write a savings deposit. If they choose to transfer money into a savings account during the simulation, they may write a check at that time or complete an electronic transfer of funds.

$8.00 gross pay

DEPOSIT TICKET

Name Thomas Green

JA BizTown™ BANK

Date Sept. 7 20 18

Deposits may not be available for immediate withdrawal.

Thomas Green

Signature required for cash received.

CASH	CURRENCY		.
	COIN		.
LIST CHECKS SINGLY		7	.84
			.
			.
SUBTOTAL		7	.84
LESS CASH RECEIVED		2	.00
NET DEPOSIT $		5	.84

Acct.# 174

RECORD ALL CHARGES OR CREDITS THAT AFFECT YOUR ACCOUNT

NUMBER	DATE	TRANSACTION DESCRIPTION	PAYMENT/DEBIT (-)	✓	FEE (IF ANY)	DEPOSIT/CREDIT (+)	$ BALANCE 0.00
	9/7	Deposit				5 84	+ 5 84
							5 84

$8.50 gross pay

DEPOSIT TICKET

Name Thomas Green

J/A Brown Bank

Date Sept. 7 20 18

Deposits may not be available for immediate withdrawal.

Thomas Green

Signature required for cash received.

CASH	CURRENCY		.
	COIN		.
LIST CHECKS SINGLY		8	.33
			.
			.
SUBTOTAL		8	.33
LESS CASH RECEIVED		2	.00
NET DEPOSIT $		6	.33

Acct.# 174

RECORD ALL CHARGES OR CREDITS THAT AFFECT YOUR ACCOUNT

NUMBER	DATE	TRANSACTION DESCRIPTION	PAYMENT/DEBIT (-)	✓	FEE (IF ANY)	DEPOSIT/CREDIT (+)	$ BALANCE
							0.00
	9/7	Deposit				6 33	+ 6 33
							6 33

$9.00 gross pay

DEPOSIT TICKET

Name Thomas Green

J/A Brown Bank

Date Sept. 7 20 18

Deposits may not be available for immediate withdrawal.

Thomas Green

Signature required for cash received.

CASH	CURRENCY		.
	COIN		.
LIST CHECKS SINGLY		8	.82
			.
			.
SUBTOTAL		8	.82
LESS CASH RECEIVED		2	.00
NET DEPOSIT $		6	.82

Acct.# 174

RECORD ALL CHARGES OR CREDITS THAT AFFECT YOUR ACCOUNT

NUMBER	DATE	TRANSACTION DESCRIPTION	PAYMENT/DEBIT (-)	✓	FEE (IF ANY)	DEPOSIT/CREDIT (+)	$ BALANCE
							0.00
	9/7	Deposit				6 82	+ 6 82
							6 82