

1. Learn.ja.org
2. Enter username and password.
3. You are now at the JA Connect home page!
4. Look for **“My JA Courses”** on the left, click on **Resources**
5. You will see a link **“JA Our City Resources – 106803 – JA Our City Resources** click on this link.
6. This will bring you to a listing of all electronic files.
7. Scroll down to find **2018-2019 Classroom Cha-Ching Music Videos.**
8. Your JA Our City Guide for Volunteers & Teachers will instruct you on the proper time in each session to play the proper music video.
9. At the appointed time during Session 1 click on: **Session One Classroom Video “Money Choices”**
10. A new screen will pop up, it will have a green play button in a circle. Click play.
11. This will play the Session 1 music video “Money Choices.” Select the square icon in the bottom right hand corner of the video to make the video appear in full-screen. When the video is complete, press **ESC** on the computer keyboard to exit full-screen.
12. Once the video is complete select the green **“Back”** button just above the video to again access the list of **2018-2019 Classroom Cha-Ching Music Videos.**
13. When appointed to play the proper music video for Session 2, follow steps 9-12, then again for sessions 3 through 5!