

<b>For JA BizTown Use Only</b>
Date Received: _____
JABT Date: _____

### Group Information

**Group Name:** \_\_\_\_\_

**Teacher Name:** \_\_\_\_\_ I have taught JA BizTown before:  Yes  No

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Phone:** (     ) \_\_\_\_\_

**Estimated # of participating students in each grade:** 4th: \_\_\_\_\_ 5th: \_\_\_\_\_ 6th: \_\_\_\_\_

JA BizTown will offer up to two simulation dates for homeschool groups during March (possibly April). Below, please **mark out (place an X on)** all days your students would **not** be able to participate in the on-site simulation.

March	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
April	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		

### Participation Agreement

To ensure a valuable experience for all participants, JA BizTown can accommodate between 70 and 100 students, and will partner together no more than 5 groups for a single simulation visit.

- Each group is required to have a minimum of 12 (preferably 15+) participating students in 4th—6th grade.
- The JA BizTown lessons and activities incorporate teamwork, and should therefore be taught to the group as a whole; not by each individual family. Each group will receive one set of teacher materials (curriculum guide & classroom kit). Additional materials may be distributed at JA’s discretion.
- JA will assign groups to simulation dates on a first-come, first-serve basis.
- Each group will be responsible for recruiting 1 parent volunteer per business assigned to your group. On average, groups are assigned 1 business for every 5 students.

Junior Achievement will provide the following:

- One five-hour visit to JA BizTown.
- Training sessions and materials for teachers and volunteers.
- Classroom instructional materials for students and teachers.
- Materials for use during the on-site visit.
- Unlimited consultation.

Participating teachers agree to:

- Attend the appropriate teacher training session (new or returning) at the JA BizTown facility.
- Spend sufficient time to complete 13 core lessons (including 1 after your visit) along with additional simulation preparation activities.
- Arrange for student transportation & ensure all students bring lunch with them.
- Recruit adult volunteers who will complete mandatory training (either at the JA facility or online) prior to your visit, and join you for the full five-hour visit to JA BizTown.
- Pay a participation fee of \$20/student. Refunds will not be made for students who participate in the classroom instruction but are unable to attend the on-site simulation visit. Fees are due 10 days prior to your visit, and groups are held liable for all fees if cancellation occurs less than 60 days prior to the visit.

**Contact Teacher’s Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please return completed application to:**

Junior Achievement of Middle Tennessee  
 Attn: Faith Johnson  
 120 Powell Place  
 Nashville, TN 37204  
 615.627.1214 (fax)

Acceptance letters and teacher training information will be emailed to the contact teacher noted above. Please add janash.com to your approved senders list. Teacher trainings will be held in August and January:

- **New teachers** are required to attend a new teacher training session at the JA BizTown facility.
- **Returning teachers** can attend a teacher consultation or workshop to receive program updates to the JA BizTown curriculum and simulation.