JA Company Program Virtual Pilot Internship
Summer 2020

Thank you for your interest in the Summer 2020 JA Company Program Internship. Below are the answers to a few FAQ to help you decide if this opportunity is right for you.

What is JA Company Program?
JA Company Program brings high school students together to start and operate their own business. Together, students develop a product/service to fill a need in their community, raise capital through selling stocks, source materials, create their product/service, market, sell, and then liquidate their company and keep the profits. Students learn important life skills including critical thinking, creativity, communication and collaboration that will help them succeed in any career they may choose. They are mentored by business professionals and entrepreneurs throughout the program - it’s a life changing experience!

Where are JACP Meetings Held?
All meetings will be conducted virtually on a Microsoft Teams platform. Instructions to access the platform will be sent out to interns one week prior to the start of the program.

What are the dates and times of the JACP Internship?
Students will meet virtually on the Microsoft Teams platform starting every Monday and Thursday, from 9:00-11:00AM, from July 6th to August 13th. Interns are expected to work between 6 additional hours outside of meetings, and will have weekly scheduled individual meetings with supervisor.

What is the Commitment for the JACP Internship?
As the program is entirely virtual, there is no commitment to attend any in-person meetings or events. However, due to the accelerated nature of the JACP Virtual Pilot, 100% attendance of all virtual meetings is expected, as is work to be completed between meetings. The virtual nature of the internship should allow for more flexibility for students to participate in meetings from any internet connected location.

If a student cannot commit to participating in all 6 weeks of JA Company Program Virtual Pilot Internship, please do not apply. If a student is interested in participating in the fall JACP, please contact program manager Val Brooks.

How will I communicate with fellow company members and mentors?
All meetings and communication, including file sharing, video/audio chat, and text chat, will be done through the Microsoft Teams platform. Microsoft Teams has apps for PC, Mac, iOS, and Android, as well as a web-based interface. Participants will be expected to be professional and respectful in their communications at all times. Communications that are offensive, derogatory, inappropriate, bullying, discriminatory, disrespectful, etc. will not be tolerated and are grounds for dismissal from the internship position. (These are examples only and are not intended to be a comprehensive list)
What are the technology requirements?
Students are required to have:

1) An internet connected device that can access Microsoft Teams. [Microsoft Teams has apps for PC/Mac/iOS/Android](https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/about-microsoft-teams), or you can access Microsoft Teams via your web browser. This device should also have video chat capability including a webcam and microphone.

2) Access to internet capable of video conferencing

3) An email address that can send and receive emails from external domains. This email address will be used by JA to send information about the internship and to enroll the student in Microsoft Teams.

How is the implementation of JACP Virtual Pilot different than the typical Afterschool implementation of JA Company Program?
The JA Company Program content and process will be concentrated down to 12 meetings over 6 weeks, as opposed to the 18 weeks of the standard program. The virtual only implementation will present different circumstances and challenges for interns to overcome through the entrepreneurial process.

How many interns will be participating in the JACP Virtual Pilot?
We will invite 6 students to participate in the JACP Virtual Pilot. Students will utilize and provide feedback on various brainstorming strategies, marketing platforms and sales methods over the course of the program. Students will also be required to research business execution methods to share during meetings. The experiences and feedback from the interns will guide thinking and planning for the afterschool JA Company Program in the 2020-2021 School Year.

Who is eligible to apply for a JA Company Program Virtual Internship?
Any student who will be entering grades 10-12 in Fall 2020 is eligible to apply for the JACP Virtual Pilot internship.

How can I apply for the JA Company Program Virtual Internship?
You can find the application [HERE](https://www.janewengland.org), or contact program manager Val Brooks at vbrooks@janewengland.org. Applications are due Thursday, June 25th and students will be notified Monday, June 29th.