



Please share the following information with all those who will be attending with your organization

Location: The Northern Kentucky Convention Center is located at 1 River Center Drive in Covington, Kentucky.

Parking: There is ample garage parking across Madison Avenue directly south of the NKYCC main entrance. The all day rate is \$6.00.

Hours: All exhibitors are asked to be in place and ready for students by 8:15am each day and stay until the last students leave at 2:30pm. Please leave time to park and pick up credentials.

Credentials: All exhibitors and guests will need to wear credentials to enter the exhibit floor. Names should be submitted in advance. Credentials can be picked up at the registration desk and should be worn throughout the expo.

Beverages: In order to reduce single use plastic waste we ask exhibitors to bring water bottles to refill from our coolers. Coffee and other beverages are available for sale at the coffee shop located inside the NKYCC.

Food: The NKYCC prohibits outside food, therefore we regret we are unable to host a donated lunch this year. There are several restaurants open for lunch in the RiverCenter complex across from the NKYCC. We have also arranged for box lunches for purchase. Box lunches must be ordered and paid for in advance. Speak with your exhibit coordinator about your organization's lunch plan.

Inclement Weather: Inspire will proceed if there is light to moderate weather. If there is heavy snow causing a large number of schools to close the entire day, it will be necessary to cancel that day's events. Cancellation decisions will be made by 7:00 AM. Watch for the announcement on Channel 5, WLWT.

Engaging Students: Some student may be shy. Please work to engage them. They will be interested in knowing what you like about your career and your pathway to getting the job you have. Feel free to volunteer your story. We offered a classroom curriculum to prepare students for Inspire. Students who participated did reflections on their interests and skills, were introduced to the career sectors highlighted in the expo, and they prepared questions for you. Ask them what questions they have or what surprising fact they learned about your career sector. You might even ask if they prepared an elevator pitch to deliver to you. Please help students make memories to take home by encouraging selfies and group photos.